



OFFICE OF THE MAYOR  
CITY OF CHICAGO

RICHARD M. DALEY  
MAYOR

CITY OF CHICAGO  
1999 APR 22 AM 11:13  
JAMES H. HARRIS  
CITY CLERK

EXECUTIVE ORDER 99-1

WHEREAS, by ordinance the City Council of the City of Chicago created the Department of Administrative Hearings to provide a fair and efficient forum for the resolution of complaints involving alleged violations of Chicago ordinances; and

WHEREAS, the Department of Administrative Hearings currently hears hundreds of thousands of cases annually, involving building, health and sanitation code violations, parking violations, license violations, and other matters affecting the quality of life of all Chicagoans; and

WHEREAS, the Department of Administrative Hearings is an expanding, innovative concept which may need to evolve in order to meet the needs of the City government and of Chicago residents and property owners, to bring a wide variety of cases to prompt, certain and fair resolution; and

WHEREAS, in order to assure the continuing development and improvement of the Department of Administrative Hearings, it is desirable to create an advisory body to review the department's procedures and to recommend changes in approach, in technology, in logistics and in administration, all toward the end of fulfilling the department's objectives; now, therefore,

I, **RICHARD M. DALEY**, Mayor of the City of Chicago, do hereby order as follows

**SECTION 1.** The Mayor's Advisory Council to the Department of Administrative Hearings is hereby established. The Advisory Council shall consist of no fewer than ten members appointed by the Mayor. Appointees shall serve at the pleasure of the Mayor. The Mayor shall designate a member to serve as chairperson of the Advisory Council. In order to provide a diversity of viewpoints, no person shall be ineligible for membership on the Advisory Council by reason of appearing as an attorney before the Department of Administrative Hearings.

**SECTION 2.** Members of the Advisory Council shall not be compensated for their service.

**SECTION 3.** The Advisory Council shall advise the chief administrative law officer on the following matters:

- (a) Matters affecting the performance of the chief administrative law officer's office;
- (b) Those issues of importance to administrative law officers that should be addressed by the chief administrative law officer;
- (c) Issues and procedures relating to administrative hearings and the administrative process;
- (d) Rules of procedures and other regulations and policies proposed by the chief administrative law officer, and amendments thereto;
- (e) Legislation at any governmental level affecting the administrative hearing processes of the City of Chicago;
- (f) The conduct, training and compensation of administrative law officers;
- (g) Use of automation in the hearing process and preservation of records;

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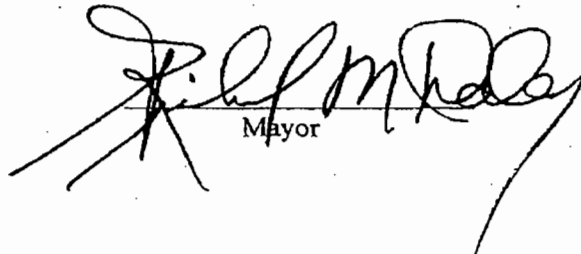
(h) Operation and security of hearing facilities;

(i) Promotion of public and attorney awareness of and confidence in the administrative hearing system.

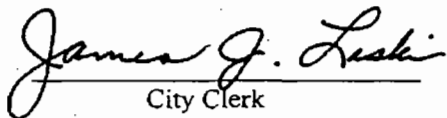
**SECTION 4.** The Advisory Council shall meet no less than twice annually, at a place and time determined by the chairperson.

**SECTION 5.** This order shall take effect upon its being filed in the office of the City Clerk.

Done at Chicago, Illinois, this  
20th day of April, 1999.

  
Mayor

Received April 22, 1999.

  
City Clerk

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CITY CLERK'S OFFICE  
CHICAGO, ILL.